# Policy

## **Admissions**

(for admission 2025)

## Our Purpose

We are a pilgrim school and we journey with Mary to become the person God intends us to be.

This policy was approved by the headteacher on behalf of the Governing Body

Signature:

Mr C Billington

Mr C Billington, Chair of Academy Council

Date: 21.11.2023



### ST MARY S MENSTON, A CATHOLIC VOLUNTARY ACADEMY ADMISSION POLICY 2025-2026

St. Mary's Menston, a Catholic Voluntary Academy was founded by the Catholic Church to provide education for children of Catholic families. Whenever there are more applications than places available, priority will always be given to Catholic children in accordance with the oversubscription criteria listed below. The school is conducted by its academy company as part of the Catholic Church in accordance with its Trust Deed and Articles of Association,

Where this takes place before the allocation of places under these arrangements this will reduce the number of places available to other children.

### **Oversubscription Criteria**

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

1. Catholic looked after

oversubscription criteria 1 to 7 or 8 to 11. The Supplementary Information Form should be returned to Mrs L Leversha, Admissions, St. Mary s Menston, a Catholic Voluntary Academy, Bradford Road, Menston, LS29 6AE (<u>I.leversha@stmarysmenston.org</u>) by the 31st October 2024

You will be advised of the outcome of your application on 1<sup>st</sup> March 2025 or the next working day by the local authority on our behalf. If you are

#### **Fair Access Protocol**

The school is committed to taking its fair share of children who are vulnerable and/or hard to place, as set out in locally agreed protocols. Accordingly, outside the normal admission round the admission authority is empowered to give absolute priority to a child where admission is requested under any locally agreed protocol. The admission authority has this power even where admitting the child would mean exceeding the PAN.

The admission authority reserves the right to withdraw the offer of a place or, where a child is already attending the school the place itself, where it is satisfied that the offer or place was obtained by deception.

### Notes (these notes form part of the oversubscription criteria)

- 1. An Education, Health and Care Plan is a plan made by the local authority under section 37 of the Children and Families Act 2014, specifying the special educational provision required for a child.
- 2. A